

## **Medical Review Analyst (Investigator) – Medicaid Fraud Division**

### **Description:**

The Medical Review Analyst (Investigator) will conduct comprehensive investigations of New Jersey Medicaid providers and recipients to identify overpayments due to fraudulent, wasteful and abusive practices. The Investigator will conduct analysis of paid claims, review medical records, interview providers and recipients, and perform field investigations as necessary. The Investigator will prepare technically sound, accurate and informative investigative, financial, statistical and other reports containing investigative findings, conclusions and recommendations, conduct settlement negotiations with providers, recipients and attorneys in accordance with applicable laws and regulations, and testify in court at administrative hearings, grand jury and trial.

### **Responsibilities:**

- Prepare technically sound, accurate and informative investigative, financial, statistical and other reports containing investigative findings, conclusions and recommendations.
- Conduct settlement negotiations with providers, recipients and attorneys in accordance with applicable laws and regulations.
- Testify in court at administrative hearings, grand jury and trial.
- Conduct analysis of paid claims, medical record reviews, interviews of providers and recipients
- Perform field investigations as necessary.

### **Requirements:**

- A bachelor's degree from a four year accredited college or university.
- Three (3) years of comprehensive experience in work involving the review, analysis, investigation, and/or authorization of medical care services in a large agency or organization responsible for the provision and/or payment of health services or the investigation of fraud, waste and abuse of those services.
- Applicants who do not possess the required education may substitute experience as indicated above on a year for year basis.
- A Master's degree in Health Administration, Hospital Administration, Public Administration or Business Administration may be substituted for (1) one year of experience.
- Three (3) years pharmacy, nursing or criminal investigations work preferred, but not required.

Interested candidates should submit a cover letter, resume, and references to:

Elissa Westbrook Smith  
Administrator  
Office of the State Comptroller  
P.O. Box 024  
Trenton, NJ 08625  
Email: [comptroller.staff@osc.nj.gov](mailto:comptroller.staff@osc.nj.gov)

**Residency Requirements -New Jersey First Act (the Act)** - Be advised, the New Jersey First Act, P.L. 2011, c.70, effective September 1, 2011, requires all employees of State and local government to reside in the State of New Jersey, unless exempted under the law. If you already work for State or local government as of September 1, 2011, and you do not live in New Jersey, you are not required to move to New Jersey. However, if you begin your office, position or employment on September 1, 2011 or later, you must reside in New Jersey. If you do not reside in New Jersey, you have one year after the date you take your office, position or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position or employment. Questions regarding the exemption process should be directed to the Employee Residency Review Committee at (609) 777-2960.